



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹید

### Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

July 23, 2025

## Office Order No.:102-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Zamsher Ali (3034), Senior Officer	Cash Section, Joina Bazar FPR Center(0717), Tangail Zone-01	Cash Section, Sharail Org. Office(0718), Dhaka Zone-13
02	Mr. Md. Abu Sayed (2579), Officer	Cash Section, Kadomtoli FPR Center(0462), Dhaka Zone-09	Cash Section, Joina Bazar FPR Center(0717), Tangail Zone-01
03	Mr. Md. Ziaul Haq (2378), Junior Officer	Cash Section, Postagola Org. Office(0522), Dhaka Zone-15	Cash Section, Kadomtoli FPR Center(0462), Dhaka Zone-09

Mr. Md. Zamsher Ali shall handover the overall charges to Mr. Md. Ashrafuzzaman (3109), Assistant Manager, Konabari Full Fledged SC, Tangail Zone.

Mr. Md. Abu Sayed and Mr. Md. Ziaul Haq shall handover the overall charges to Kazi Mozaffor Hossain (0990), VP & Operation Incharge, City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 28-07-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Ms. Halima (1869), Officer, Cash Section, Sutrapur Org. Office(0218), Chittagaon-Road Zone is hereby advised to sit and work at Cash Section, Postagola Org. Office(0522), Dhaka Zone-15 for 02 (Two) day(s) in a week in addition to her existing duties until further order.

TA/DA as per rules of the Company is admissible to Ms. Halima in this regard.

  
**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮৮-০২-৮১০৭০১৭৯, ই-মেইলঃ pilil@primeislamylife.com, web : www.primeislamylife.com



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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03	Mr. Md. Ziaul Haq (2378), Junior Officer	Cash Section, Postagola Org. Office(0522), Dhaka Zone-15	Cash Section, Kadomtoli FPR Center(0462), Dhaka Zone-09

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**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

Copy forwarded to: Above 04 (Four) employees

**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The VP & Operation Incharge, City Service Centre.
4. The Mr. Md. Ashrafuzzaman (3109), Assistant Manager, Konabari Full Fledged SC, Tangail Zone. SEVP & Chief Financial Officer.
5. Personal file.
6. Office Order file.
1. The SEVP (PRT) & Incharge, Dhaka Corp. ZOne-07
2. The EVP (PRT) & Incharge, Tangail Zone-01.
3. The EVP (PRT) & Incharge, Dhaka Zone-09
4. The EVP (PRT) & Incharge, Dhaka Zone-13.
5. The EVP (PRT) & Incharge, Dhaka Zone-15
6. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন